

AGENDA

Meeting: Melksham Area Board
Place: Melksham Assembly Hall, Market Place, Melksham
Date: Wednesday 24 April 2019
Time: 7.00 pm

Including the Parishes of Atworth, Broughton Gifford, Melksham, Melksham Without, Steeple Ashton, Bulkington, Keevil, Great Hinton, Poulshot, Semington and Seend

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm

Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), direct line 01249 706612 or email kevin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115

Wiltshire Councillors

Cllr Pat Aves, Melksham North
Cllr Hayley Illman, Melksham Central
Cllr Jonathon Seed, Summerham and Seend (Vice-Chairman)

Cllr Roy While, Melksham Without South
Cllr Jon Hubbard, Melksham South (Chairman)
Cllr Phil Alford, Melksham Without North

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

| | Time |
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| <p>1 Chairman's Welcome, Introduction and Announcements (<i>Pages 1 - 10</i>)</p> <p>Chairman's Announcements:</p> <ul style="list-style-type: none"> • Community led housing project • Homelessness Strategy • Extended Consultation on Vision for Special Schools • Melksham Campus - April 2019 Update • The Maltings and Central Car Park Masterplan Consultation | 7:00pm |
| <p>2 Apologies for Absence</p> | |
| <p>3 Minutes</p> <p>To confirm the minutes of the meeting held on Wednesday 13 February 2019.</p> | |
| <p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p> | |
| <p>5 Conference: UK Network of Age-friendly Communities</p> <p>Councillor Jon Hubbard and Peter Dunford to report on next steps.</p> | |
| <p>6 Melksham Employment & Skills Roadshow (<i>Pages 11 - 12</i>)</p> <p>Rachael Johnson - Employment and Skills Officer, Wiltshire Council.</p> | |
| <p>7 Melksham Station Hub</p> <p>Paul Johnson - Chairman TransWilts.</p> | |
| <p>8 Young Melksham - End of Year Report 2018/19</p> <p>Councillor Jon Hubbard.</p> <p>https://www.youngmelksham.org.uk/about-us/annual-report-2017/2018</p> | |

9 **Broughton Gifford Pocket Parks Plus Scheme** (Pages 13 - 14)

Councillor Phil Alford.

10 **Written Partner Updates** (Pages 15 - 20)

To receive any written updates from the following partners:

- Community Area Partnership
- Wiltshire Police
- Wiltshire Police & Crime Commissioner
- Dorset & Wiltshire Fire and Rescue Service
- NHS Wiltshire/Clinical Commissioning Group
- Healthwatch Wiltshire
- Melksham Town Council
- Parish Council Nominated Representatives
- Melksham Chambers of Commerce
- Melksham Senior People's Forum
- Older Persons Champion
- Young Melksham
- Trans Wilts Cic

11 **Grant Funding** (Pages 21 - 58)

The Area Board members are asked to consider applications to the Community Area Grants scheme. *Full details of all grant applications are contained in the agenda pack.*

- i) Great Hinton Memorial Hall requesting £600 towards Great Hinton Hall fire door automatic closers
- ii) Bloom in Melksham requesting £1,000 towards South West in Bloom flag supports and flag materials
- iii) Young Melksham requesting £5,000 towards Canberra Centre drop-in afternoon café
- iv) Young Melksham requesting £7,500 towards replacement toilets for The Canberra Centre
- v) Enigma Twirl Team requesting £700 towards trailer repairs to perform in Carnivals
- vi) Melksham Anniversary Celebration Planning Group requesting £2,150 towards Melksham 800th Charter Anniversary Plaque
- vii) Melksham Cricket Club requesting £977 towards new Access Pathways

- viii) Melksham Short Mat Bowls requesting £3,842 to set up the club in a new venue
- ix) Melksham Junior Parkrun Project requesting £1,500 to set up Melksham Junior Parkrun
- x) Melksham United church requesting £750 towards new Church tables

12 **Public questions**

Members of the public are invited to ask questions relating to Area Board business.

13 **Close**

9:00pm

Agenda Item 1

Chairman's Announcements

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| Subject: | Community Led Housing Project in Wiltshire |
| Web contact: | communityledhousing@wiltshire.gov.uk http://www.wiltshire.gov.uk/housing-community-fund |

What is Community Led Housing?

Community led housing is about local people playing a leading and lasting role in solving local housing problems, creating genuinely affordable homes and strong communities in ways that are difficult to achieve through mainstream housing.

Community led housing can empower local communities, making them more resilient and able to address issues such as affordable housing and the need for downsizer accommodation.

What is the Wiltshire Community Led Housing Project?

Wiltshire Council, in partnership with Community First and Wiltshire Community Land Trust, has set up a partnership project to advise and support communities to address their housing needs.

The project vision is to enable and support community groups to deliver housing development that provides defined community benefits which are protected in perpetuity; and to provide a legacy for community led development. Localism and innovation lies at the heart of this and it will help to build stronger and more resilient communities. Community led housing can be complimentary of the on-going Neighbourhood Planning work of the council and its communities.

Community led housing needs to have meaningful community engagement and has to have widespread community support. This means the community needs to have a common vision and shared values; they need to be empowered. This project supports and enables groups seeking to deliver alternative solutions to their community needs beyond the mainstream delivery mechanisms. It can also support community groups working in a developer-community partnership.

The project team has been established with two project managers, a senior planning officer and a housing enabler. It is a cross service project. Grant funding is currently available to groups to help with start-up subject to qualifying terms and conditions.

What has happened so far and what will be happening?

The project is currently supporting seven community groups across Wiltshire including the formally incorporated Seend Community Land Trust. This group have been supported in their establishment, and land identification and negotiation work. Going forward, further support will be given through the planning, building and living stages of their projects as appropriate. They started as individuals, formed a steering group and became a legally recognized community led housing group formulating their own development proposals to serve their community needs.

The team are keen to build as wide a network of community led housing groups as possible throughout Wiltshire. We want to speak to anyone who is interested in trying to take a leading role in addressing community housing issues.

Chairman's Announcements

For further information, or to arrange a conversation with one of the project managers please contact the project team at: communityledhousing@wiltshire.gov.uk.

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| Subject: | Homelessness Strategy Consultation |
| Web contact: | Weblink to consultation |

A consultation has been launched on how we can prevent homelessness and help those who are homeless to find a home.

Wiltshire Council is asking for views on its new strategy which sets out priorities and actions to work with those who are homeless or threatened with homelessness, to help them secure and keep a good home.

Ashley O'Neill, Portfolio Holder for Housing, said: "We are making real progress in tackling homelessness in Wiltshire, but we can never be complacent – we always need to do more"

"We need to think creatively, deliver a wide range of services and have effective, strong, partnership working to prevent homelessness, and provide the homeless with support to tackle the cause of their homelessness."

"This strategy will rely on stakeholders and the communities in Wiltshire and we would like people to let us know their views so we can all make a positive impact on preventing homelessness into the future."

The consultation will seek views on five priorities:

- Reducing rough sleeping
- Identifying and preventing homelessness at the earliest possible stage
- Ensuring services are designed to prevent homelessness and support those who are homeless.
- Ensuring those who are threatened with homelessness or who are homeless can secure and keep a suitable home.
- Maintaining effective strategic direction and partnership working

Each priority has a number of actions. These include increasing street outreach, developing a resettlement support service, and ensuring there is more housing available to help the homeless.

The strategy has been informed by Wiltshire Council's Homelessness Review 2018 and Homeless Health Needs Assessment. It also follows the national Homelessness Reduction Act 2017, which introduced a new legal duty on specified public services to refer customers who may be homeless or threatened with homelessness to a local housing authority.

You can access the consultation at

<https://surveys.wiltshire.gov.uk/snapwebhost/s.asp?k=155240979642>

Chairman's Announcement

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| And Subject: | Extended Consultation on Vision for Special School Provision |
| Web contact: | Specialschools@wiltshire.gov.uk |

We would like to draw your attention to the news that Wiltshire Council is extending its consultation on special school provision.

The Council has withdrawn the statutory proposal to close Larkrise, St Nicholas and Rowdeford schools and create one new, larger school in Rowde by 2023 to enable further wider views and thoughts to be put forward. An explanation of why this has been done can be found here: <http://www.wiltshire.gov.uk/news/articles/extended-consultation-on-vision-for-special-schools-in-wiltshire>

Wiltshire Council has now opened the extended pre-publication consultation outlined in the link above. You can find the new consultation (alongside a briefing paper) here:

http://consult.wiltshire.gov.uk/portal/education/special_schools_consultation_extension Please note that **consultation responses already provided** to the council will be automatically considered as pre-publication consultation, and **do not need to be resubmitted**.



We have also set up two opportunities to have a face-to-face discussion. These are:

Friday 5 April 10:30am-12:00noon in Chippenham (Venue: Hardenhuish School, Colborne Room – SN14 6RJ)

Thursday 2 May 6:30pm-8:00pm in Trowbridge (Venue: The John of Gaunt School, The Hub – BA14 9EH)

A third session in Devizes is also planned (Fri 3 May, 10:30-12noon) – venue to be confirmed.

If you would like to attend one of these events, please email Specialschools@wiltshire.gov.uk to book your place.

In the summer, the council will provide revised statutory proposals (that is, firm proposals on how we plan to produce the additional places) which will go out for further consultation for another four weeks.

Welcome

Welcome to the first edition of the Melksham Community Campus Newsletter. Every month we will be producing a newsletter which will provide you with the latest information about the campus as the project progresses.

Public Information Days

This month we held two Public Information Days at Melksham Library. Members of the project team were on hand to answer all your questions and talk to people about the revised scheme. Thank you to everyone who took the time out to meet us.

The turnout was fantastic and were able to meet with members of the community and discuss the plans. We have consequently added some additional Q&As to the website. We are also looking at where and how we can incorporate feedback from the day into the designs.



Members of the campus team at the recent public information days

Planning update

The planning application for the community campus has been submitted.

Once the planning application is available to view on the planning portal we will update our website and provide a link to the application.



An image of what the campus could look like

Tennis courts

We are pleased to announce that work to upgrade the tennis courts got under way on Monday 25 March. The grass courts are being replaced by two brand new macadam courts.

Whilst the works are taking place, the area in front of Melksham House will be used as a site compound.

The remainder of the car park will be fully accessible for free parking as usual.

Get in touch

You can contact the campus team by email at melkshamcampus@wiltshire.gov.uk

You can also see all the latest updates on our website, please visit <http://www.wiltshire.gov.uk/community-environment-melksham-community-campus>



Tennis court work starts

Chairman's Announcements

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| Subject: | The Maltings and Central Car Park Masterplan Consultation |
| Web contact: | http://consult.wiltshire.gov.uk/portal |

Wiltshire Council is consulting on a draft masterplan for the redevelopment of The Maltings and Central Car Park, Salisbury. Once the masterplan has been endorsed by Wiltshire Council it will provide a clear approach for how the site is to be redeveloped over the coming years.

Availability of documents

The draft masterplan for The Maltings and Central Car Park and information on how to make comments will be published on **Monday 15th April 2019**. The documents will be available on the Wiltshire Council website at: www.wiltshire.gov.uk/planning-policy

Paper copies will also be made available to view during normal opening hours at:

- Salisbury Library
- Wilton Library
- Downton Library
- Amesbury Library
- Durrington Library
- Five Rivers Health and Wellbeing Centre, Salisbury
- Wiltshire Council offices in Salisbury (Bourne Hill)
- Wiltshire Council offices in Trowbridge (County Hall)

How to comment

Comments from the public are invited on the draft masterplan from **9:00am Monday 15th April** until **5:00pm Friday 24th May 2019**. Comments can be made:

- Online via the council's consultation portal: <http://consult.wiltshire.gov.uk/portal>
- By email to majorprojects@wiltshire.gov.uk
- By post to: Major Projects, Wiltshire Council, The Council House, Bourne Hill, Salisbury, Wiltshire, SP1 3UZ

Public exhibition

A public exhibition will be held on **Tuesday 23rd April** from **9:30am - 6:45pm** at Salisbury Guildhall. Wiltshire Council officers will be available during this time to answer questions about the draft masterplan.

Next steps

All comments received during the consultation period will be taken into consideration. A final version of the masterplan for The Maltings and Central Car Park will be prepared taking into account the comments that are received during the consultation, before being presented to Wiltshire Council's Strategic Planning Committee for endorsement.

Any queries should be made to Major Projects on 01722 434354 or by email to majorprojects@wiltshire.gov.uk

MINUTES

Meeting: MELKSHAM AREA BOARD
Place: Melksham United Church
Date: 13 February 2019
Start Time: 7.00 pm
Finish Time: 9.35 pm

Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail)
kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Phil Alford, Cllr Pat Aves, Cllr Jon Hubbard (Chairman), Cllr Hayley Illman,
Cllr Jonathon Seed (Vice-Chairman) and Cllr Roy While and Cllr John Thomson

Wiltshire Council Officers

Rhys Schell – Community Engagement Manager
Peter Dunford – Community Engagement Manager
Kevin Fielding – Democratic Services Officer

Town and Parish Councils

Keevil Parish Council – S Emnetts
Melksham Town Council – Martin Pain, Mike Sankey & Terri Welch
Melksham Without Parish Council – J Glover
Seend Parish Council – Sue Bond
Steeple Ashton Parish Council – Jennie Willis

Partners

Wiltshire Police – Inspector James Williams
Melksham Community Area Partnership – Phil McMullen Melksham Seniors – Jim Law

Total in attendance: 75

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| 1 | <p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>The Chairman welcomed everybody to the Melksham United Church for the meeting of the Melksham Area Board.</p> <p>The following Chairman's Announcements contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> • Polling District and Polling Place Review • Special Schools Consultation • Children's Centres Consultation on proposals to develop the community model • Market Place consultation recap – now working with the Town Council to move things on. <p>The Chairman also thanked Rhys Schell for all his hard work as the Melksham Community Engagement Manager and introduced Peter Dunford as the new Melksham Community Engagement Manager.</p> |
| 2 | <p><u>Apologies for Absence</u></p> <p>There were no apologies.</p> |
| 3 | <p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the meeting held on Wednesday 7 November 2018 was confirmed as the correct record. |
| 4 | <p><u>Declarations of Interest</u></p> <p>Cllr Jon Hubbard – Young Melksham grant funding applications (Chairman of Young Melksham – will not vote on these applications)</p> |
| 5 | <p><u>Wiltshire Police Update</u></p> <p>Inspector James Williams introduced the update that was noted.</p> |

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| 6 | <p><u>Melksham Community Campus update</u></p> <p>John Thomson - Deputy Leader and Cabinet Member for Communities, Campuses, Area Boards and Broadband gave the Campus update.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • That the Melksham Campus project and site was a challenging one for Wiltshire Council. • That the council was required to ensure that it provided a viable solution that protects the significant importance and integrity of Melksham House whilst ensuring affordability. • That the project was now some four months behind schedule. <p>Key Dates</p> <ul style="list-style-type: none"> • Tuesday 5 and Wednesday 6 March 2019: Host Public Information sessions at Melksham Library. • Friday 29 March 2019: Planning documents submitted. • 31 August 2019: Planning approval given. <p>Two-stage tender process:</p> <ul style="list-style-type: none"> • Tender published Monday 15 April 2019. • Engagement with the preferred contractor in July 2019. • The final appointment being made in Dec 2019. • The construction programme will be agreed with the main contractor. • Construction projected to commence early 2020. • Mid 2021 projected completion. <p>The Chairman thanked Cllr John Thomson for his update and stated that a dedicated web page that was regularly updated by Wiltshire Council would really help to ease Melksham residents frustrations re the campus build.</p> |
| 7 | <p><u>A350 Farmers Roundabout schedule</u></p> <p>Stephen Wilson - Highway Improvement Officer, Wiltshire Council and Paul Harvey – Dyer & Butler gave a brief presentation that outlined and updated the A350 Farmers Roundabout highways improvements.</p> |

Points made included:

Scope of Works

- Farmers Roundabout - Building new road space and new traffic signals - linked with Asda and A365 Bath Road.
- Revised lines & signs to improved use of existing road space.
- Drainage improvements.
- Rebuild of kerb runs / splitters islands.
- Bridge joints at Challeymead Bridge.
- Extend / widen merge taper at Semington Rd Roundabout.
- Extensive resurfacing works.

The Benefits

- Improvement to total throughput of traffic at Farmers Roundabout.
- Reduced queue lengths.
- Improved journey times.
- Improved local access onto Farmers Roundabout from both east and west.
- Enhancement and upgraded infrastructure.

The Current Position

- Funding in place.
- Initial site investigations / surveys completed Spring 2018.
- Detailed design completed Summer 2018.
- Contract documents developed Summer 2018.
- Tender period Sept / Oct 2018.
- Tender assessment Nov 2018.
- Contract mobilisation Dec 2018 / Jan 2019.
- Advanced signage on site 18 January 2019.

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| | <p>The Chairman thanked Stephen Wilson and Paul Harvey for their presentation.</p> |
| <p>8</p> | <p><u>Youth Intervention project - Community Foster Care</u></p> <p>Sasha Hart and Dan Jones - Community Foster Care gave a brief overview of their plans to deliver an intervention project for young people in the Melksham area.</p> <p>The Melksham Area Board had invited tenders worth up to £10,000.00 to deliver an intervention and support project that looks to work with some of the most vulnerable young people within our community area.</p> <p>The provider will offer pastoral, out of school, one to one support to young people between the ages of 13 – 19 years in the Melksham community area. The programme will be available to young people who are open to Wiltshire Council’s children’s social care and the provider will also be expected to identify further young people who might be at risk. The provider will work with local partners such as schools, youth activity and service providers, alcohol and substance misuse organisations, Wiltshire Police and Wiltshire Council departments to identify the young people who would be most suitable for referral.</p> <p>Young people who may be suitable could be those who have had a bereavement in the family, are in the early stages of alcohol or drug misuse or have had a drastic change to school attainment.</p> <p>There should be a tailored programme of delivery and support for each young person, working closely with the other local partners, which helps them identify social, educational or work based opportunities.</p> <p>This funding covers approximately 12 months of project delivery, however, subject to criteria, the project duration could be extended to a minimum of 3 years. This would be dependent on the successful organisation accessing funding from third parties, project objectives being met year on year and further funding being available from the Melksham Area Board.</p> <p>The Chairman thanked Sasha Hart and Dan Jones for their presentation.</p> |
| <p>9</p> | <p><u>National Armed Forces Day</u></p> <p>The project’s aim was to enable communities from around Wiltshire to engage with and participate in the activities around the National Armed Forces Day event in Salisbury in June 2019 and to request funding from the Melksham Area Board.</p> <p>It was agreed after a discussion to fund £500 towards travel costs to the event</p> |

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| | <p>plus a further £250 towards event costs. If any transport funding remains unspent then it should be clawed back.</p> |
| 10 | <p><u>CCG RUH Maternity Transformation Consultation</u></p> <p>This presentation was withdrawn - Information leaflets were tabled at the meeting.</p> |
| 11 | <p><u>Area Board sub groups</u></p> <p>Melksham Wellbeing Group – Cllr Aves</p> <p>The following recommendations from the Melksham Wellbeing group were noted:</p> <p>To provide £1,000 worth of support funding to Melksham community meals with the following conditions. They were:</p> <ul style="list-style-type: none"> • A bank account was formally opened by the group • The Town Council supported the project • The funding only be awarded when the service starts <p>A further £1,000 was proposed to be awarded from the 2019/2020 budget with the following conditions:</p> <ul style="list-style-type: none"> • Subject to the Wellbeing funding being devolved to the group from Wiltshire Council • Subject to 6 months of operation <p>Health & Wellbeing funding</p> <p>Decision Melksham Community Meals awarded £1,000 for Melksham Community Meals</p> <p>Decision Melksham & District Seniors awarded £700 for Community outreach initiative</p> <p>Community Area Transport Group – Cllr While</p> <p>The minutes of the Community Area Transport Group meeting dated 7 February 2019 were noted with the following recommendations to the Area Board:</p> |

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| | <ul style="list-style-type: none"> • To close the following issues: 4975, 5824, 6586, 6587, 6986, 6602 and 6720. <p>To approve funding for the following issues:</p> <ul style="list-style-type: none"> • 6574 - Broughton Gifford, Mill Lane – approve up to £2,200 • 4966 - Seend High Street - crossing facility at Church Walk – approve up to £600. • 6927 - Steeple Ashton. Acreshort Lane – request for Playground warning signs – approve up to £200. <p>Local Youth Network – Cllr Hubbard</p> <p>Youth funding</p> <p>Decision Young Melksham awarded £1,716 towards the 13 – 18 year old youth work project. <i>(Note: Cllr Jon Hubbard did not vote on this application)</i></p> <p>Decision st 1 Broughton Gifford and Holt Scouts awarded £850 towards the BGH Scouts Jamboree Fund.</p> |
| 12 | <p><u>Written Partner Updates</u></p> <p>Written updates were received from the following partners:</p> <ul style="list-style-type: none"> • Wiltshire Police • NHS Wiltshire/Clinical Commissioning Group • Healthwatch Wiltshire • Melksham Town Council • Seend Parish Council • Melksham Senior People’s Forum • Melksham Shed <p>The Chairman thanked all partners for their updates.</p> |
| 13 | <p><u>Grant Funding</u></p> <p>The Area Board members are asked to consider six applications to the Community Area Grants scheme:</p> |

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| | <p>Decision The Shed Melksham awarded £1,250 for Melksham Shed Storage Container</p> <p>Decision Young Melksham awarded £920 for Young Melksham new tables for cafe area <i>(Note: Cllr Jon Hubbard did not vote on this application)</i></p> <p>Decision Melksham Town Council awarded £3,500 for King George V Playing Fields Splashpad</p> <p>Decision West Wiltshire Group of the Ramblers Association awarded £2,103 for Bowerhill to Seend stile upgrade to kissing gates</p> <p>Decision 1st Broughton Gifford and Holt Scouts awarded £515 for Broughton Gifford Scouts Solar Power Conversion</p> <p>Keevil Cricket Club requesting £1,059 for Keevil Cricket Club - Ground Equipment <i>Note: The applicant withdrew this application as he felt that other applications that were being considered were of a more pressing nature. It was agreed that the application would be favourably viewed at a future meeting.</i></p> |
| 14 | <p><u>Public questions</u></p> <p>There were no public questions.</p> |
| 15 | <p><u>Close</u></p> |

12th April 2019

Employment and Skills
Education and Skills
County Hall
Bythesea Road
Trowbridge
Wiltshire
BA14 8JN

Dear Employer

Re: Apprenticeships, Employment and Skills Roadshow

Wiltshire Council has several service areas that support residents and business in line with the Business Plan 2017 - 2027. Our key priorities are “Growing the Economy”, “Strong Communities” and “Protecting the Vulnerable”. The Employment and Skills Team are an outward facing service in that we engage with all members of the community whether through school engagement, business events and networking, supporting those facing barriers to employment or through use of our [Work Wiltshire](#) social media platforms.

What we have learned from engaging with young people, the public and business is that many are not fully aware of the vast array of support available to them or the diverse opportunities that exist across the county in relation to training and employment.

How we plan to address this?

Our main method of connecting employers and individuals is through our [Be Involved](#) pledge scheme. Be Involved allows business to pledge their support and commitment in relation to the employability of our young people and the future workforce.

Resources are frequently limited for large scale events and often the rewards do not match the time and effort involved for all parties therefore we are hosting a series of roadshows, commencing with Melksham, that focus on the immediate area, working with local employers, training providers and community groups to raise the profile of the area and the opportunities employers and training providers offer.

We appreciate that time away from the business should add value wherever possible and to support this we envisage delivering the roadshow in hourly blocks promoting specific sectors and the local employers and vacancies within each.

The event will run from 1200 to 1800 on Thursday 9th May 2019 at Melksham Library, 14 Lowbourne, Melksham, SN12 7DZ.

We would be grateful if your business can support the event in whatever way possible; this may be through the provision of printed materials to promote your business and the roles on offer or by allowing a member of the team to attend, this could be a Store Manager, HR Manager, employee or a current or former apprentice.

Employer and sector sessions; which can include a talk about your business or industry and any programmes you offer including apprenticeships will commence on the half hour as follows:

1230 Yes / No
1330 Yes / No
1430 Yes / No
1530 Yes / No
1630 Yes / No

To aid planning, a reply, whether positive or negative, would be appreciated by **Thursday 25th April** to the email address shown at the foot of this letter. Please indicate which of these sessions would suit you best so that a final plan can be completed and shared.

We look forward to hearing from you.

Yours faithfully

Rachael Johnson
Employment and Skills Officer

Direct line: 01225 716 890
Mobile: 07774 33 25 25
Email: rachael.johnson@wiltshire.gov.uk

Dear Broughton Gifford Parish Council

Pocket Parks Plus: Letter of expectation for successful community applicants

The Ministry of Housing, Communities and Local Government (the Department) is pleased to confirm that you have been successful in your Pocket Parks Plus application and is issuing a grant of **£25,500** to **Wiltshire Council** under powers set out in section 31 of the Local Government Act 2003 to support the work set out in your application for the Pocket Parks Plus programme. The programme will support communities and their partners to establish pocket parks or refurbish an existing park, or part of a park, where people can relax, exercise, socialise and play.

The Department will:

- Provide you, via your local authority partner, with a grant of £25,500.
- Provide each community and local authority partnership with signposting to networks and other sources of further advice and support.
- Share the learning and good practice from Pocket Parks Plus projects widely and, particularly, amongst people interested in taking on the management of public space.

We expect you to:

- Establish your pocket park or refurbish the park or part of park as proposed in your application and deliver within the timeline you set out.
- Maintain effective and professional relationship with your local authority partner towards achieving delivery.
- Follow the terms of the grant funding agreement entered into with your local authority partner.
- Keep the Department informed of progress including spend, issues, variations and risks each month and if needed on request.
- By March 2020 deliver an evaluation of your project. You have been allocated an additional £500 within your grant to enable you to pay a local organisation such as a Council for Voluntary Service (CVS) to help you with your evaluation. We will issue a guide on how to carry out this work by the end of April
- Share any media outputs with the Department before they go out, and so they can share them wider if it wishes to do so.
- Allow the Department to disseminate this learning more widely and to use these products wider including to inform further thinking on green spaces.

In order for the grant to be allocated please sign and return a copy of this letter to pocketparksplus@communities.gov.uk as soon as possible

Signed (on behalf of the applicant):

Print name:

Date:


4th March 2019

Should you have any queries, please do not hesitate to contact us. We look forward to working with you.

Alastair Sayles
Communities and Green Spaces Team
MHCLG

February 2019



Melksham Area Board Report

April 2019

Hello and welcome to this month's Community policing report.

Launch Of On The Beat - Campaign To Highlight Local Policing In Wiltshire

The importance of local policing is being highlighted as part of an awareness-raising campaign launched by Wiltshire Police.

On the Beat is a month-long campaign which will run throughout April and will primarily be focused on social media.

It aims to educate and inform the public about what their local police service looks like – introducing people to their local police officers and staff, highlighting the important work they do and raising awareness about the demands facing modern day policing.

Superintendent Chris Chamings, who is the local policing commander for the County, said: "Throughout April we will be shining a spotlight on our six Community Policing Teams and showing the public what day-to-day life looks like for those policing on the frontline in our communities.

"We know how much importance the public places on visibility and we hope On the Beat will allow people to learn more about those officers and staff who are out patrolling your neighbourhoods, engaging with your communities and responding to emergencies.

"We are incredibly proud of our frontline teams and I hope this campaign will really highlight the vital work they do serving the public of Swindon and Wiltshire."

Superintendent Adrian Burt, local policing commander for Swindon, added: "Over the course of the next four weeks we want to introduce people to their local Community Policing Teams and make sure you all know how to contact them, how to engage with them and how to find out more about the work they are doing in your neighbourhoods.

"We will also be explaining more about the huge demands on our police service, how the public can help and support us, and how we are working to modernise our police force and respond to the realities of increasing demands but tightening budgets.

"Please make sure you are following us on social media – both the Wiltshire Police main accounts but also your localised team accounts – as well as signing up for Community Messaging, so you are

up to date with all the relevant information about local policing in your area.”

On the Beat follows the successful Beyond the Beat campaign, which ran throughout last summer and aimed to raise awareness of the hidden demands on policing, ie mental health, child sexual exploitation and cybercrime.

Police and Crime Commissioner for Swindon and Wiltshire Angus Macpherson will also be involved, speaking honestly and openly about the challenges facing policing and some of his plans to tackle this, including shared estates and the civilianisation of the workforce.

He said: “Modernising our police force has been paramount to ensure that, in the face of decreasing budgets, our communities are kept safe.

“Difficult decisions continue to be made about how best to allocate resources and prioritise issues, it’s difficult to manage public expectations when we are limited by funding and the Force has to put those with the most serious; threat, harm and risk at the top of the list.

“Community Policing Teams are at the forefront of this by responding to 999 calls, investigating crimes and building relationships with the communities they protect.

“On the Beat is a wonderful way of showcasing the hard work police staff, officers and volunteers do, but at the same time highlighting the day-to-day challenges they face and how the public can help the police help them.”

To find out more about our Community Policing Teams, including which area you live in and who your local officers and staff are, then please go to our website

<https://www.wiltshire.police.uk/article/1067/Community-Policing-Teams>.

There you will also find out more about how to follow our Facebook, Twitter and Instagram accounts, as well as how to sign-up to social media.

CHANGES TO THE WEST WILTSHIRE COMMUNITY POLICING TEAM **(CPT)**

On the 15th April we welcome back Inspector Andy Fee, who has been seconded to the Public Protection Department (PPD).

A/Inspector James Williams has recently been promoted to substantive Inspector, and so will be leaving the post of Sector Deputy Sergeant. We would like to take this opportunity to thank James for all of his work and support over the last 12 months, and wish him luck in his new post.

On the 1st April, we welcomed four new Police Community Support Officers to West Wiltshire CPT.

PCSO James Briant will join ET11 – Trowbridge Town Centre

PCSO Oliver Gilmour will join ET14 – Drynham and College

CPTWestWiltshire@wiltshire.police.uk

PCSO Leigh Holcombe will join ED11 – Melksham Town Centre

PCSO Josh Fish will join EG11 – Westbury Town

April will also see three new Community Coordinators join West Wiltshire CPT.

CRIME EXCEPTIONS DATA

These figures are based on an evaluation of data, over a two year rolling period. Using this data we can predict what figure is the average that should be reported in a specific month, and what are the higher and lower parameters that we may expect. Figures outside of these parameters are classed as 'Crime Exceptions'.

ED11 – Melksham Town

March showed 86 reported crimes for the beat area, against the average of 88.4 offences for this same month over the last two years. The four largest crime groups that accounted for 91% of ED11 crime are as follows :

Violence against the Person showed 32 reported crimes, compared to an average of 31.1 offences.

Theft showed 28 reported crimes, compared to an average of 25.3 offences.

Criminal Damage showed 14 reported crimes, compared to an average of 14.2 offences.

Burglary showed 4 reported crimes, compared to an average of 4 offences.

ED12 – Shaw, Whitley, Atworth, Broughton Gifford, Beanacre and Berryfields

March showed 32 reported crimes for the beat area, against the average of 34 offences for this same month over the last two years. The four largest crime groups that accounted for 84% of ED12 crime are as follows:

Violence against the Person showed 13 reported crimes, compared to an average of 12.7 offences.

Criminal Damage showed 9 reported crimes, compared to an average of 7.2 offences.

Drugs showed 3 reported crimes, compared to an average of 2.1 offences.

Public Order offences showed 2 reported crimes, compared to an average of 2.6 offences.

ED13 – Seend, Bulkington, Poulshot, Keevil, Semington, Great Hinton and Steeple Ashton

March showed 16 reported crimes for the beat area, against the average of 11.9 offences for this same month over the last two years. All crime is showing as a crime exception as the number of incidents is higher than we would expect to see. The four largest crime groups that accounted for 100% of ED13 crime are as follows:

Violence against the person showed 9 reported crimes, compared to an average of 4.7 offences.

Theft showed 4 reported crimes, compared to an average of 1.9 offences. This crime type is showing as an exception. Having reviewed the offences, none of them are linked by location or MO.

Criminal Damage showed 2 reported crimes, compared to an average of 1.7 offences.

Vehicle Offences showed 1 reported crimes, compared to an average of 1.8

COMMUNITY POLICING PRIORITIES WITHIN YOUR AREA

WEEKLY TASKING MEETING

Inspector Andy FEE chairs a weekly internal “tasking meeting” where emerging community issues and concerns are raised and discussed for the whole West Wiltshire CPT area. From this meeting, priorities and actions are set and a tasking document produced. This involves developing strategies and the targeting of resources (including partner agencies) into tackling the issue or concern.

Op Artemis – Rural Crime patrols continue across the West Wiltshire Community Policing area in order to prevent or disrupt rural crime.

For a detailed breakdown of the crime in your area visit...

<https://www.police.uk/wiltshire/>

Melksham Area Board Report – 24th April 2019

Camping and caravanning



Whether you're out and about in a camper van, towing your caravan or sleeping under canvas for your holidays, venturing into the great outdoors can carry risks.

When you're on a campsite, make sure there's at least six metres (20ft) between caravans and/or tents and that you're away from parked cars – this will reduce the risk of any fire spreading. If mobile phone signal is poor, make sure you know where the nearest payphone is.

Never use barbecues inside or near the entrance to your tent or caravan, either for cooking or as a heat source – the carbon monoxide they produce is lethal.

Camping

A fire can destroy a tent in just a minute, so make sure you:

- Never use candles in or near the tent – torches are safer.
- Keep cooking stoves and barbecues away from the tent walls, as they can catch light very easily.
- Know how to escape by cutting your way out of the tent, should there be a fire.
- Don't smoke inside your tent.

Caravans

- Take special care when cooking and don't leave pans unattended.
- Turn off all appliances when you go to bed.
- Never dry clothes over the stove.
- Remove any litter and rubbish near the caravan to reduce the risk of fire spreading.
- Make sure the caravan is well ventilated and never block air vents.
- If there is a fire extinguisher or fire blanket within the caravan, read the instructions so you know what to do in the event of fire.
- Keep flammable liquids, such as petrol and gas cylinders, outside and away from children.

- Make sure the gas pipe connection is secure. If you suspect a leak, turn off the main cylinder valve.

Heath fires and countryside safety



When you are out and about enjoying the countryside, there are some things you can do in order to protect our beautiful surroundings and keep you safe.

Large wildfires are thankfully rare but, when they do occur, they can be very serious and affect large areas of the countryside. They also take a great deal of resources to bring under control, which impacts the availability of appliances for property fires and other emergencies.

The Upton Heath fire in Dorset in 2011, for example, damaged approximately 250 acres of the heath and required the mobilisation of 30 fire engines and 11 Land Rovers.

Wildfires can ravish the local wildlife, destroying ecosystems in a matter of hours that have taken years to build up. If a wildfire encroaches upon farmland, then crops and farm buildings can be consumed, and homes that border heathland can also be at risk.

At their worst, wildfires can cause death or injury to people. A developed wildfire creates its own wind, which drives it at speeds faster than people can get out of its way.

Steps you can take to avoid starting a wildfire:

- Avoid open fires in the countryside. If you must have a fire, make sure that you're in a designated safe area.
- Put out cigarettes and other smoking materials properly before you leave your vehicle.
- Do not throw cigarette ends out of your vehicle. They could start a fire and destroy surrounding countryside.
- Don't leave bottles or glass in woodlands, as sunlight shining through the glass can cause a fire to start. Take the items home, or put them in a waste or recycling bin.

- If you see a fire in the countryside, report it immediately. Do not try to tackle a fire yourself; usually they can't be put out with a bucket of water. Please call the fire service and leave the area as soon as possible.
- Ensure that you know your location or a landmark so you can direct the fire service.

Sam's Sad Day

Sam's Sad Day is a story about a sand lizard whose home is destroyed by a wildfire. Once you have read the story, you can test the children's understanding and recall using the **Sam's Sad Day questions worksheet** (the **answer sheet** is provided).

The children can write their own story about a wild creature whose home is destroyed by a wildfire.

For other resources or ideas about fire safety for children, visit our **education section**.

Advice for landowners

Through controlled management of planting schemes and firebreaks, the risk of a wildfire starting can be reduced and the effects of a 'going' wildfire can be restricted.

Fire spreads at different rates through different vegetation so, by managing the planting, the rate of fire spread can be slowed to give fire crews extra time to get resources in place.

A **best practice guide** has been produced by the Forestry Commission, giving further information about the causes of wildfires, their behaviours and the steps that landowners can take to prevent or mitigate them.

See also:

The Natural England website – **www.naturalengland.org.uk** – has lots of information, including an explanation of the **Countryside Code**.

Find out more about being a **Firewise Community** through the Urban Heaths Partnership.



Water safety



Cooling off in rivers, canals, ponds, quarries and lakes can have deadly consequences.

Every year, firefighters are called to incidents where residents (particularly children and young people) get into difficulty when swimming in open water.

Dangers of cooling off in open water

The water may look calm on the surface, but there may still be strong undercurrents that could pull even a strong swimmer under.

The water may also feel relatively warm on the surface, but just a few feet below can be icy cold – even in the hot weather – and can very quickly cause severe cramp and hypothermia.

Young people often misjudge their swimming ability – they may view a river or lake as a tempting means of cooling off during a hot spell of weather, but fail to appreciate the harmful effects that the cold water can have on their stamina and strength.

Key safety tips for staying safe near water

The following are some key safety tips for staying safe near water:

- Alcohol and swimming do not mix – stay out of the water if you've been drinking.
- Always watch your child while at the beach, lake or other natural bodies of water.
- Never let older children swim in unsupervised areas like quarries, canals or ponds.
- Don't swim near motor boats, jet skis or other power vehicles.
- Never interfere with lifesaving equipment – you might need it yourself.
- Learn to spot and keep away from dangerous water.
- Take safety advice – heed notices which warn you of the danger. See [**national water safety signs**](#) for guidance.

- Children should always visit open water sites with a grown-up.
- Swimming anywhere other than at purpose built and supervised swimming pools is highly dangerous and is not recommended, unless as part of an organised club.

See also:

Royal Society for the Prevention of Accidents – [advice on water safety](#)

Safe and Well Visits- Home safety

The Melksham area has a dedicated FRS ‘**Safe and Well**’ advisor who can visit people, within their own homes, advising on home safety and wellbeing.

A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

If you have thatch property, are living alone, have a young family, are over 65 or a smoker please get in contact with us. We want to help make you safer in your own home. If you or someone you know has mobility or sight and hearing impairments, please suggest a Safe and Well visit.

Visit <http://www.dwfire.org.uk/news/new-name-new-contact-details-same-service/> to book one.

Response

Due to a system fault, incident data was not available during the preparation of this report. Details will be included for the next meeting.

Community Engagement

Dorset & Wiltshire Fire and Rescue Service provides a free service called a Safe and Well visit. We will visit a person’s home by appointment and discuss any safety issues in the home. We will also have a conversation about improving an individual’s health and wellbeing.



If you or someone you know need a smoke alarm, some advice or are worried about what to do in an emergency, contact us for a free Safe and Well visit;
<http://www.dwfire.org.uk/safety/safe-and-well-visits/>

Community Safety Plan

DWFRS Community Safety Plan 2018-2022 outlines our plans for the future. It explains the diverse services we provide and how we plan to improve and deliver them over the four-year period. The plan can be found on the DWFRS website <http://www.dwfire.org.uk/community-safety-plan/>

Andy Green

Station Manager, Wiltshire West. Trowbridge, Bradford, Melksham & Devizes.

Email: andy.green@dwfire.org.uk

Tel: 07734 483886/01722 691247

www.dwfire.org.uk

April 2019

The right healthcare, for you, with you, near you

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

News

NHS Long Term Plan - What would you do?

Healthwatch Wiltshire is asking how people think the NHS can help people live healthier lives, what would make local services better, and how care for people with long term conditions could be improved.

As part of the NHS Long Term Plan, the Government is investing an extra £20bn a year in the NHS until 2023. This is the chance to have a say on how money should be spent on services in Wiltshire.

Take part in the What would you do? survey on the [Healthwatch website](http://www.healthwatchwiltshire.co.uk) www.healthwatchwiltshire.co.uk.

Healthwatch are also running a series of events where you will be able to share your views about the future of NHS services in Wiltshire.

- Monday 1 April – 10.30am-12pm, Allied Services Meeting, Tidworth, SP9 7EP
- Tuesday 2 April – 10am-2pm, Beversbrook Medical Centre, Harrier Lane, Calne, SN11 9UT
- Friday 5 April – 9.30am-12.30pm, Warminster Library, Three Horseshoes Walk, Warminster, BA14 9BT
- Tuesday 9 April – 10am-2pm, Springfield Community Campus, Beechfield Road, Corsham, SN13 9DN
- Monday 29 April – 1.00pm-3.00pm, Jubilee Centre, High Street, Marlborough SN12 1LW



New chair appointed to RUH Trust

The Royal United Hospitals Bath NHS Foundation Trust has announced it has appointed Alison Ryan as its new chair. She will take over from Brian Stables, who is stepping down after nine years in the role, from 1 April 2019.

Ms Ryan has 30 years strategic and executive experience in the health and social care sector. She was most recently a Non-Executive Director at the University Hospital Bristol NHS Foundation Trust, chairing its Quality and Outcomes Committee 2014-17, during which the Trust moved from 'Requires Improvement' to 'Outstanding' after inspection by the CQC.

Ms Ryan said: "I'm delighted to be joining the RUH Trust team at what is an exciting time and challenging time for the NHS and for the Trust itself. We have some major development projects in the pipeline, and some coming to fruition, that will help make the RUH fit for the future and further improve the services we offer to our patients."

New diabetes wellbeing website for people in Wiltshire

Wiltshire Clinical Commissioning Group in conjunction with local GPs has developed a new website – www.diabeteswellbeing.org – specifically aimed at providing support and advice for the 23,500 people currently living with Type 2 diabetes in Wiltshire.

Dr Lindsay Kinlin, GP at the Orchard Partnership said: "We know there can be a lot of information for patients to take in at appointments, so the new Diabetes Wellbeing website is a great resource for people to refer to in their own time.

"The website has great advice about small changes you can make to improve your lifestyle, and provides information on a free X-Pert course that patients can sign up to directly."

The [Wiltshire Diabetes Wellbeing website](http://www.diabeteswellbeing.org) has been funded by the NHS National Diabetes Transformation Programme.



Living with Type 2 Diabetes?

Find out what additional support is available to you in Wiltshire:
www.diabeteswellbeing.org

The poster features a collage of images: a man holding a green bean, a plate of food, a group of people walking, a man sitting on a bench, and a bowl of fresh vegetables.

MJOG – app for secure, two-way communication with your GP Practice

GP Practices in Wiltshire are offering their patients a smart way to communicate via a free, downloadable app – MJOG. The app provides a simple and secure channel for two-way communications between the GP Practice and the patient.

MJOG provides patients with secure, two-way direct messaging with their Practice, including:

- Handy appointment reminders
- Instant notifications from their GP Practice
- One-click process for cancelling their appointments
- Private and secure messaging.

Practices that are using the MJOG app are sending their patients a text message to encourage them to download the app for free, from the App Store or Google Play. MJOG has no hidden message costs for the patient.

Governing Body meeting

Our next Governing Body meeting is on 28 May 2019 at 10.00am at Southgate House, Pans Lane, Devizes SN10 5EQ. You can read the papers from previous meetings on our website www.wiltshireccg.nhs.uk/governance/governing-body-meetings-in-public

News archive

Read more news from Wiltshire CCG in our [news archive](http://www.wiltshireccg.nhs.uk/news/news-archive) – www.wiltshireccg.nhs.uk/news/news-archive.

Keep up to date with news and information from Wiltshire CCG on social media.



NHS Wiltshire CCG



@NHSWiltshireCCG



**Share your views and
help make local NHS
services better**

what
would you do?
It's your NHS. Have your say.

Healthwatch Wiltshire has launched a series of activities to encourage the people of Wiltshire to have their say about the future of the NHS in our area.

Through the What Would You Do? campaign, we will seek to reach as many people, groups, and communities as possible to get feedback on how local NHS services should change.

The Government is investing £20 billion a year in the NHS as part of the NHS Long Term Plan. Local organisations have now been asked to work together to develop their own plans, which will set out how the national plan will work across local areas.

The public are being asked for their views about how services could be improved. They will also be asked to share their ideas on how people can live healthier lives and what improvements they think could be made to help people access services quickly.

People can give their feedback in this online survey: www.healthwatch.co.uk/what-would-you-do-general

We are also looking for views on how care could be improved for people with long term conditions at www.healthwatch.co.uk/tell-us-what-would-you-do.

All responses are anonymous.

We are particularly keen to hear how services could be improved for older people and how people think GP surgeries can work more closely with other services, such as hospitals, pharmacies, mental health and social care, to improve care for people with long term conditions.

Stacey Plumb, Manager at Healthwatch Wiltshire, said: "Health and care services only work when the voices of the people who use them are heard. This is a once in a generation chance for local people to help decide where this extra money from Government should be spent on our NHS services in Wiltshire.

"We want to hear from as many people as possible about what works, what doesn't and how they think local services should be improved. No matter how big or small the issue, we want to hear about it. Sharing your experience with us is quick and easy - and could make a big difference."

We'll also be out and about across Wiltshire to listen to your views. Visit our Events page on our new-look website for details, where you'll also find local people's stories about what they would do to improve services in Wiltshire.

| | |
|------------------------|------------------------------|
| Report to | Melksham Area Board |
| Date of Meeting | 24/04/2019 |
| Title of Report | Community Area Grant funding |

Purpose of the report:

To consider the applications for funding listed below.

| Applicant | Amount requested |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| Applicant: Great Hinton Memorial Hall Project Title: Great Hinton Hall fire door automatic closers View full application | £600.00 |
| Applicant: Bloom in Melksham Project Title: south West in Bloom Melksham View full application | £1000.00 |
| Applicant: Young Melksham Project Title: Canberra Centre drop in afternoon cafe. View full application | £5000.00 |
| Applicant: Young Melksham Project Title: Replacement toilets for The Canberra Centre View full application | £7500.00 |
| Applicant: Enigma Twirl Team Project Title: Enigma Twirl Team Trailer to perform in Carnivals View full application | £1500.00 |
| Applicant: Melksham 800th Anniversary Celebration Planning Group Project Title: MELKSHAM 800th CHARTER ANNIVERSARY CELEBRATION PLAQUE View full application | £2150.00 |
| Applicant: Melksham Cricket Club Project Title: Access Pathway View full application | £976.69 |

| | |
|----------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Applicant: Short Mat Bowls Project Title: Short Mat Bowls Club -- New View full application | £3841.68 |
| Applicant: Melksham junior parkrun Project Title: Melksham junior parkrun View full application | £1500.00 |
| Applicant: Melksham United Church Project Title: Melksham United Church tables View full application | £750.00 |

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2019/2020 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

| Application ID | Applicant | Project Proposal | Requested |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|-----------------------------------------------|-----------|
| 3266 | Great Hinton Memorial Hall | Great Hinton Hall fire door automatic closers | £600.00 |
| <p>Project Description: The trustees have made a fire risk assessment and realise that it is unsafe for the hall users to wedge open the fire doors. To provide a safe environment and avoid risk to persons and property we need to install automatic closers on three doors which will be activated by the fire alarm. This will also meet the requirements of our insurers.</p> <p>All users will benefit from a safer environment that the automatic closing fire doors will provide in event of an emergency. Regular users are members of the Art and Craft Club Short Mat Bowls Club Lunch Club Ladies Club and the Parish Council. The Community Committee organise events for villagers in it every three months with any surplus over costs donated to the Hall funds. Villagers also hire it for private events and childrens parties. With a thatched property just down-wind of the Hall the hall committee is very aware of the need to contain any fire before the arrival of the fire services.</p> <p>Input from Community Engagement Manager: This is an application to the community grant capital budget. £ 285 has been contributed towards costs from the village hall committee reserves.</p> <p>Proposal That the Area Board determines the application.</p> | | | |

| Application ID | Applicant | Project Proposal | Requested |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------------------------|-----------|
| 3264 | Bloom in Melksham | South West in Bloom Melksham | £1000.00 |
| <p>Project Description: Each year we enter Britain In Bloom, this year we plan to renovate a forgotten garden and also to make flags to be erected in the Market Place to mark the 800th Year of the granting of a market Charter to Melksham.</p> <p>The flags will decorate the Town Hall and the Market Place to act as a reminder to the inhabitants of the long history of our town. The projects are bigger than anything done previously. They will be very visible to the whole of the town and are wanted as a fitting memorial to this special year.</p> <p>Input from Community Engagement Manager: This is an application to the community grant capital budget. No match funding is provided or required.</p> <p>Proposal That the Area Board determines the application.</p> | | | |

| Application ID | Applicant | Project Proposal | Requested |
|----------------|-----------|------------------|-----------|
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| 3145 | Young Melksham | Canberra Centre drop in afternoon cafe. | £5000.00 |
| <p>Project Description: We plan to create two new after school drop-in sessions running every Monday and Wednesday from 3pm till 6pm where secondary school aged young people can come and enjoy a drink light snack and most importantly a chat. These sessions would provide a vehicle for other organisations to informally engage with the young people in a neutral safe environment. It is our intention that the youth cafe would have regular visits from partner agencies such as Motiv8 drug and alcohol service Sexual Health Team and advocacy organisations such as Healthwatch.</p> <p>The project is aimed at all secondary school aged young people. Our main target will be those attending Melksham Oak however we will be available to those from other schools as we would remain open until 6pm. Our current evening youth clubs are open on Wednesdays for years 7 and 8 and Thursdays for years 9 and up. Having these additional afternoon sessions will increase the opportunities for young people to come and seek advice. The project will mean there is a far greater opportunity for our skilled youth workers to be able to offer 1-2-1 support and to signpost to relevant partner organisations. This project would offer a unique opportunity to speak with the hard to reach young people from the more disadvantaged areas of our community as well as the wider cohort. It gives them a safe environment they can go and spend time with friends and the youth work team. It will also present a fantastic opportunity for other agencies to come along and meet with the local young people and be there to offer advice and hear their voice. A great example would be someone from the local policing team who would come down on a regular basis to build a positive relationship with the local young people as opposed to having the one who is only ever seeing the negative side of the young people in the town. Melksham has areas of deprivation and not all young people have ready access to a computer, the internet and a printer in their home environment. Part of our offer at the youth cafe will be free access to a computer and the internet. We have seen through our existing work that there is a need for targeted support for those from challenging backgrounds where for many reasons the young person does not get the advice and support at home that others get. We anticipate this project would attract 15 to 25 young people to each session.</p> <p>Input from Community Engagement Manager:</p> <p>This is an application to the youth revenue budget, requesting a £ 5,000 contribution towards total project costs of £ 16,600. Match funding is being contributed through external grants, income generation, volunteer time and reserves.</p> <p>Proposal That the Area Board determines the application.</p> | | | |

| Application ID | Applicant | Project Proposal | Requested |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|---------------------------------------------|-----------|
| 3267 | Young Melksham | Replacement toilets for The Canberra Centre | £7500.00 |
| <p>Project Description: We are updating the toilet facilities at The Canberra Centre in Melksham. The facilities at present are not fit for use as they are out-dated and deteriorating quickly. The toilets are often extremely difficult to flush especially for the young people who use the hall on most week days. The taps are difficult to fully turn off thus leading to water waste. The current facilities limit the way in which the building can be used as well as preventing people from hiring the hall especially in the case of people with disabilities or very young children.</p> <p>Young Melksham provides a youth service for young people in the Melksham community including those from areas of financial deprivation and low-income households. 10% of residents in the Melksham Community Area live in areas of high deprivation compared to 4% of Wiltshire residents living in some of the most deprived areas nationally and 13.5% of children and young people under 20</p> | | | |

in Melksham Community Area live in low-income families. This is higher than the Wiltshire average of 10.6% The youth club sessions and holiday activities we provide support a wide range of young people in the Melksham Community Area including those who live in low-income households. We run a Membership Assistance scheme for families that would like to send young people to the centre but would struggle with the cost. We especially recognise this can be a challenge for those with several children. Our aim is that no young person should be excluded from attending based on ability to pay. We are updating the toilet facilities at The Canberra Centre in Melksham. The facilities at present are not fit for use as they are out-dated and deteriorating quickly. The toilets are often extremely difficult to flush especially for the young people who use the hall on most week days. The taps are difficult to fully turn off thus leading to water waste. The current facilities limit the way in which the building can be used as well as preventing people from hiring the hall especially in the case of people with disabilities or very young children. The new toilet facilities will be compliant with the Disability Discrimination Act DDA 2005 and current safety standards. We will install one disabled toilet and five unisex cubicles with water saving toilets and replace the current taps with push button taps in order to save water usage. There are currently no baby changing facilities in the hall and the installation of a baby changing unit will provide further opportunities for hiring the hall. We intend to use this grant towards the costs of installing new water saving products in the unisex cubicles. This project will bring our community together by providing better facilities which can be used by a wider range of users including those with young children through the installation of a baby changing unit. The Melksham Seniors Forum are starting a Tea and Talk session at The Canberra Centre on Sunday afternoons with the aim to bring the older and younger generations of Melksham together and provide a space for the older generation to socialise. Through this project we will provide a safer and cleaner space for the hall users. We will also provide a greater environmentally friendly facility for our users by saving water with the installation of water saving toilets and push button taps. At present the taps are difficult to turn off many of our young people leave the taps on and by adding push button taps the water will be rationed thus saving a considerable amount of water. We will also be able to raise awareness of why we have fitted the new facilities and how they save water amongst the some 200 young people we are in contact with each week. A measurable impact will be seen in a reduction to The Canberra Centres water bill due to the water saving facilities having been installed. We also regularly speak to the young people and ask for their feedback about the centre and the activities on offer and they have expressed a need to update the toilets. We also know from potential hall users that one of the reasons why they have not hired the hall is due to the facilities being outdated and not in good working order. This is true of the toilets which have been in place since the 1960s and are therefore not fit for purpose and are not compliant with the latest safety standards or water saving options available. We will replace the separate male and female rooms with five unisex gender neutral cubicles and one disabled cubicle. We will ask our youth club members and other users who hire the hall for feedback once the new facilities have been installed. We would like to see an increase in people using the hall outside youth club sessions as a result of the new toilet installation. Source Local Deprivation Calculation based on Index of Multiple Deprivation Department for Communities and Local Government 2015. Source Percentage of Children and Young People Under 20 in Low Income Families 2013 HMRC.

Input from Community Engagement Manager:

This is an application to the community grant capital budget, requesting a £ 7,500 contribution towards total project costs of over £ 21,000. Match funding is being contributed through external grants, volunteer time, income generation and reserves.

Proposal

That the Area Board determines the application.

| Application ID | Applicant | Project Proposal | Requested |
|----------------------|-------------------|---------------------------------------------------|------------------------------|
| 3078 | Enigma Twirl Team | Enigma Twirl Team Trailer to perform in Carnivals | £1,500 (now reduced to £700) |

Project Description:

(Original statement)

The teams trailer that is used during summer and autumn to perform in local carnivals is old unsafe and is now beyond repair. We are applying for help to meet the cost of a new trailer and estimating that this will cost us approximately £ 3,000.

Enigma is a Melksham based non-profit organisation that is run by volunteers providing a service to residents in Melksham. Enigma provide experience tuition to children and young people dance gymnastics and baton twirling. The aims of the organisation is to give children and young people the opportunity to build skills such as hand eye co-ordination, flexibility, motor planning, confidence and the ability to be a team player. These skills not only help children stay active and healthy but also gives children life skills that can help with the challenges at school. The new trailer will enable the team members to take part in carnivals for many years to come.

Further to questions asked, a further statement has been received from the applicant:

"The condition of the trailer currently is very bad and we have struggled to find someone will to take on the repairs. We were told at after 7 years of use that the trailer chassis is twisted and beyond repair. I can get photos to support an application. We completed out last couple of carnivals with the trailer on a low loader trailer. Our first look at suitable trailers was in January and we were looking at £3,000 approximately. We then went on to get more quotes for a new trailer and got the cost of a new trailer to £2500 by shopping around. As this cost was still too much money for the team to raise in such a short space of time and on trying to contact Wiltshire Council in February to discuss our application without success, we continued to look for someone willing to repair our current trailer. This seemed like the only affordable option. A week ago we found someone willing to take on our trailer to repair and advised us the cost would be approximately £800 not including collection. We are currently waiting for quotes.

So with a grant from Melksham with Parish Council of £100 that has been awarded we are now looking to raise £700.

The trailer is used for approximately 11 carnivals every year and carries our generator that powers the lights, huge sound system and the steel frame that this sits in as well as the rigging for lights. Approximately 35 children and young people took part in carnivals last year. We start our carnival recruitment at the end of May.

Input from Community Engagement Manager:

This is an application to the community grant capital budget. No match funding is provided or required.

Proposal

That the Area Board determines the application.

| Application ID | Applicant | Project Proposal | Requested |
|----------------------|-------------------------------------------------------|-------------------------------------------------------|-----------|
| 3153 | Melksham 800th Anniversary Celebration Planning Group | MELKSHAM 800th CHARTER ANNIVERSARY CELEBRATION PLAQUE | £2150.00 |

Project Description:

To commission a commemorative stone plaque produced by a Melksham stone mason selected from a tender to celebrate the 800th anniversary of the granting of a charter to hold a weekly market and Michaelmas Fair in Melksham. The plaque will be unveiled on Melksham Town Hall by a VIP supported by an exhibition of relevant work from local schools. BBC Wiltshire Sound wishes to broadcast live from this event. The unveiling launches a weekend of activities to celebrate the Anniversary - including a Town Criers Competition a self-funding medieval banquet and a medieval Fair run by a professional re-enactment organisation.

Context: This year marks the 800th anniversary of the granting in the reign of King Henry 3rd of a Charter to hold a weekly market and an annual Michaelmas Fair in Melksham. Michaelmas falls on the weekend of 27th to 29th September 2019. A group of volunteers from the Melksham community has been established with admin support from Melksham Town Council to undertake the planning management and delivery of a one-off weekend of activities to celebrate this anniversary. The Plaque: It is proposed to launch this celebratory weekend by unveiling a permanent commemorative plaque fitted to the outside wall of Melksham Town Hall. After inviting quotes from a number of stonemasons and specialist metal plate manufacturers a Melksham stonemason is being commissioned to carve and install a stone plaque into the front wall of the Town Hall. The plaque will be unveiled on Friday 27th September 2019 by a VIP. Additionally an exhibition of relevant activities work by children from local schools will be set up in the Town Hall. BBC Wiltshire Sound is interested in broadcasting live from Melksham at the unveiling. Capital costs: we estimate that total capital costs for the weekend will be in the region of £4,200. We have applied for grants from various sources for these capital costs including the Area Board and so far have one firm commitment for £800. MTC has provided some funding towards the running costs of the weekend. Other Weekend Activities: Friday 27th September: a) the unveiling of the commemorative plaque on the front of the Town Hall in Melksham Market Place by a VIP; b) an Exhibition of activities, work from local children. Saturday 28th September: a) Town Criers competition in the Market Place; b) a hopefully self-funding Medieval Banquet held in the Assembly Hall - tickets on sale but possibly allocated on a draw basis if over-subscribed. We plan that any surplus generated from this event will contribute towards meeting other costs for running the weekend. Sunday 29th September: A Medieval Fair with jousting and other appropriate activities such as archery, falconry demonstrations etc. supported by a variety of craft demonstrations and stalls. Benefits: With the exception of the medieval Banquet which will be offered on ticketed basis, it is planned that all other activities during the weekend will be open to all and generally be FREE for the public to attend. It should attract residents from Melksham Town and Without Parish Council areas and the surrounding villages and will be actively promoted to attract people from elsewhere in Wiltshire and further afield. Objectives: The objectives of this commemorative weekend are a) to raise the profile of Melksham and its surrounding villages; b) to enhance the heritage of Melksham to encourage tourists and day visitors to the Melksham area to give people a safe fun weekend that is suitable for everyone; c) to promote the public facilities available throughout the Melksham area d) to offer opportunities for local individuals, businesses and re-enactment groups to provide activities and attractions; e) to provide a platform for local organisations to publicise their activities and membership; f) to generate sufficient income to cover costs for this event. It is anticipated that the historical activities will largely be delivered by experienced specialist re-enactment groups. and will be FREE. Associated capital item costs: we plan to obtain and display a replica of historical documents associated with the granting of the Charter. We have also been advised that we will need to obtain some crowd control barriers and road signs to display in the Market Square - especially if it is deemed that a road closure order is needed for the unveiling event. As hire charges are expensive we have therefore concluded that purchasing a small number would be necessary - and would propose that they subsequently could be stored by MTC and made available to other groups in the town.

Input from Community Engagement Manager:

The applicant says the Lord Lieutenant is hopeful of a major VIP to unveil, and the occasion requires a quality plaque made of stone. This is an application to the community grant capital budget. Match funding is being contributed through external grants and donations.

Proposal

That the Area Board determines the application.

| Application ID | Applicant | Project Proposal | Requested |
|----------------------|-----------------------|------------------|-----------|
| 3166 | Melksham Cricket Club | Access Pathway | £976.69 |

Project Description:

We wish to install an access pathway for our users. There is no path at the moment and disabled

users parents with buggies have got stuck in the mud. Everyone who uses our building will benefit. Most importantly it will be easier for parents with buggies and disability users to have access to the building.

Input from Community Engagement Manager:

The applicant confirms that all the labour is being done by volunteers, which is donated in kind. They wish to improve both entrances or sides of the building as neither has a path to the front door of the building.

This is an application to the community grant capital budget. No match funding is provided or required.

Proposal

That the Area Board determines the application.

| Application ID | Applicant | Project Proposal | Requested |
|----------------------|-----------------|-----------------------------|-----------|
| 3215 | Short Mat Bowls | Short Mat Bowls Club -- New | £3841.68 |

Project Description:

Since the closure of Christie Miller where indoor bowls existed for around 40 years there has been no form of indoor bowls in Melksham. We have had many bowlers' express interest and having obtained a venue at Melksham Town Football Club would like to set up a new Short Mat Bowls Club. This sport covers a wide range of ages abilities and provides a meeting point for socialising as well as enjoying the game.

Short Mat Bowls attracts mature persons of both genders. Since Christie Miller closed a lot of people have shown great interest in coming along to the new Short Mat Bowls Club which provides a great meeting place as well as a challenging game. People of all abilities/ handicaps take part and find the socialising a great help to those who especially live alone, which was what Christie Miller provided.

Further to questions asked, a further statement has been received from the applicant:

“ Just to confirm we have received funding of £200 from Melksham Without Parish Council and confirmation from Sport for All of a donation of £400 not yet received. We are waiting to hear back from Melksham Town Council and the Co-op regarding more possible funding. As you know we are trying to set up a new club with no funding whatsoever. Melksham Town Football Club initially asked for £80 per 3 hr session with the use of storage (something we couldn't get at other possible venues) and we managed to get them down to £50 per session with storage. I know they will not reduce this further. All we hope to do is raise enough money to be up and running with enough raised from Subs and fees, raffles, tea/coffee. We are not looking to make money.”

Input from Community Engagement Manager:

This is an application to the community grant capital budget, requesting a £ 3,841.68 contribution towards total project costs of over £ 7,653. Match funding is being contributed through donations.

If £ 4,070 revenue costs for hall hire and insurance are excluded, the eligible grant is reduced to £1,883 maximum. Contributions could also be sought from TC, PC, football club, business sponsorship?

Proposal

That the Area Board determines the application.

| Application ID | Applicant | Project Proposal | Requested |
|----------------------|-------------------------|-------------------------|-----------|
| 3237 | Melksham junior parkrun | Melksham junior parkrun | £1500.00 |

Project Description:

Junior parkrun provides children aged 4-14 the opportunity to run a free timed 2Km course manned by volunteers. This encourages children to be active fit and healthy and to engage with their families in the local environment. They can track their performance using the weekly results uploaded on the parkrun website. Running outdoors encourages not only fitness but also resilience and has been shown to be beneficial for mental health and well-being. Junior parkruns are an ideal way to support children's entry into the fitness world and begin a lifelong passion for activity.

The children of Melksham and surrounding areas their families and carers will benefit from making better use of existing Park facilities. This contributes to better health and fitness in addition to better mental welfare of the young people of Melksham.

Input from Community Engagement Manager:

This is an application to the community grant capital budget, requesting a £ 1,500 contribution towards total project costs of £ 3,000. Match funding is being contributed by Melksham Town Council and Melksham Without Parish Council.

Proposal

That the Area Board determines the application.

| Application ID | Applicant | Project Proposal | Requested |
|----------------------|------------------------|-------------------------------|-----------|
| 3250 | Melksham United Church | Melksham United Church tables | £750.00 |

Project Description:

We are in the process of fitting a new kitchen for which we have sufficient funds but the tables in the hall were bought second-hand in the 1960s and are now very unsafe also we need to refurbish the tea station at the front of the church by replacing the work top and tiles to bring it up to current health and safety standards and improve the appearance for our hirers. These include Multi Faith Forum group for bereaved people toddler group Link Hope Debt and others.

Beneficiaries include the Multi Faith Friendship Group for bereaved people, LINK, St. Johns Ambulance, Hope Debt Advice, Little Gems, One Voice, Alcoholics Anonymous and Towns Womens Guild. These are all regular users plus National Childbirth Trust, Daybreak, Melksham Town Council, Melksham Without Parish Council and Stonar School who are occasional hirers and other groups who hire on a one off basis.

Input from Community Engagement Manager:

This is an application to the community grant capital budget. No match funding is provided or required.

Proposal

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report.

Report Author:

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Community Engagement Manager
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Grant Applications for Melksham on 24/04/2019

| ID | Grant Type | Project Title | Applicant | Amount Required |
|------|----------------------|-------------------------------------------------------|-------------------------------------------------------|-----------------|
| 3266 | Community Area Grant | Great Hinton Hall fire door automatic closers | Great Hinton Memorial Hall | £600.00 |
| 3264 | Community Area Grant | south West in Bloom Melksham | Bloom in Melksham | £1000.00 |
| 3145 | Community Area Grant | Canberra Centre drop in afternoon cafe. | Young Melksham | £5000.00 |
| 3267 | Community Area Grant | Replacement toilets for The Canberra Centre | Young Melksham | £7500.00 |
| 3078 | Community Area Grant | Enigma Twirl Team Trailer to perform in Carnivals | Enigma Twirl Team | £1500.00 |
| 3153 | Community Area Grant | MELKSHAM 800th CHARTER ANNIVERSARY CELEBRATION PLAQUE | Melksham 800th Anniversary Celebration Planning Group | £2150.00 |
| 3166 | Community Area Grant | Access Pathway | Melksham Cricket Club | £976.69 |
| 3215 | Community Area Grant | Short Mat Bowls Club -- New | Short Mat Bowls | £3841.68 |
| 3237 | Community Area Grant | Melksham junior parkrun | Melksham junior parkrun | £1500.00 |
| 3250 | Community Area Grant | Melksham United Church tables | Melksham United Church | £750.00 |

| ID | Grant Type | Project Title | Applicant | Amount Required |
|------|----------------------|-----------------------------------------------|----------------------------|-----------------|
| 3266 | Community Area Grant | Great Hinton Hall fire door automatic closers | Great Hinton Memorial Hall | £600.00 |

Submitted: 05/04/2019 13:14:41

ID: 3266

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Great Hinton Hall fire door automatic closers

6. Project summary:

The trustees have made a fire risk assessment and realise that it is unsafe for the hall users to wedge open the fire doors. To provide a safe environment and avoid risk to persons and property we need to install automatic closers on three doors which will be activated by the fire alarm. This will also meet the requirements of our insurers.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 6BY

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2018

Total Income:

£3858.00

Total Expenditure:

£2174.00

Surplus/Deficit for the year:

£1684.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£10061.00

Why can't you fund this project from your reserves:

The historic location of the old hall on which the new hall was built in 2000 does not provide any space for parking so the use of the hall is entirely by villagers and village groups. Consequently, our annual income from its

hire is very small at £1700 and with expenditure on overheads at £1800 we need the support of the 120 members of the 100 Club to make up the shortfall and help build up reserves towards long-term maintenance. Recognising the importance of the hall to the community the Parish Council have agreed to give £500 annually for three years to make sure running the hall continues to be viable. For this reason we do not want to commit any more than £285 from our reserves.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

| | | | | |
|-----------------------------------------|-------------|-----------------------------|--------------------------|-------------|
| Total Project cost | | £885.00 | | |
| Total required from Area Board | | £600.00 | | |
| Expenditure (Itemised expenditure) | £ | Income (Itemised income) | Tick if income confirmed | £ |
| Supply and installation of door closers | 885.00 | Our reserves | yes | 285.00 |
| Total | £885 | | | £285 |

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

All users will benefit from a safer environment that the automatic closing fire doors will provide in event of an emergency. Regular users are members of the Art and Craft Club Short Mat Bowls Club Lunch Club Ladies Club and the Parish Council. The Community Committee organise events for villagers in it every three months with any surplus over costs donated to the Hall funds. Villagers also hire it for private events and children’s parties. With a thatched property just down-wind of the Hall we are very aware of the need to contain any fire before the arrival of the fire services.

14. How will you monitor this?

We will remove the door wedges. A Health and Safety inspection is made monthly to check all equipment is in working order.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Not applicable

16. Is there anything else you think we should know about the project?

Not applicable

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

| | | | | |
|------|----------------------|------------------------------|-------------------|----------|
| 3264 | Community Area Grant | south West in Bloom Melksham | Bloom in Melksham | £1000.00 |
|------|----------------------|------------------------------|-------------------|----------|

Submitted: 04/04/2019 17:37:57

ID: 3264

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

south West in Bloom Melksham

6. Project summary:

Each year we enter Britain. In Bloom this year we plan to renovate a forgotten garden and also to make flags to be erected in the Market Place to mark the 800th Year of the granting of a market Charter to Melksham.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 6LS

9. Please tell us which theme(s) your project supports:

- Arts, crafts and culture
- Festivals, pageants, fetes and fayres
- Heritage, history and architecture
- Inclusion, diversity and community spirit
- Recycling and green initiatives

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2019

Total Income:

£1489.22

Total Expenditure:

£2720.34

Surplus/Deficit for the year:

£-1231.12

Free reserves currently held:

(money not committed to other projects/operating costs)

£150.00

Why can't you fund this project from your reserves:

The projects are bigger than anything we have done previously. As they will be very visible to the whole of the town we want them to be a fit memorial to this special year.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

| | | | | |
|---------------------------------------|--------------|-----------------------------|--------------------------|-----------|
| Total Project cost | | £1000.00 | | |
| Total required from Area Board | | £1000.00 | | |
| Expenditure (Itemised expenditure) | £ | Income (Itemised income) | Tick if income confirmed | £ |
| Flag material | 170.00 | | | |
| Flag supports | 830.00 | | | |
| | | | yes | |
| | | | yes | |
| Total | £1000 | | | £0 |

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The flags will decorate the Town Hall and the Market Place to act as a reminder to the inhabitants of the long history our town has.

14. How will you monitor this?

By the pleasure that people gain.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

It is an ongoing project we are asking for help to launch the first year of the garden. In the past we have made flags to decorate the town in the summer adding a visual reference to summer events Carnival Party in the Park and the Food and River Festival. This year's flags mark a very important date in our town. the volunteer hours that have been put in and will continue to be put in is very much a community commitment to our town.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

| | | | | |
|------|----------------------|-----------------------------------------|----------------|----------|
| 3145 | Community Area Grant | Canberra Centre drop in afternoon cafe. | Young Melksham | £5000.00 |
|------|----------------------|-----------------------------------------|----------------|----------|

Submitted: 07/01/2019 13:07:05

ID: 3145

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Canberra Centre drop in afternoon cafe.

6. Project summary:

We plan to create two new after school drop-in sessions running every Monday and Wednesday from 3pm till 6pm where secondary school aged young people can come and enjoy a drink light snack and most importantly a chat. These sessions would provide a vehicle for other organisations to informally engage with the young people in a neutral safe environment. It is our intention that the youth cafe would have regular visits from partner agencies such as Motiv8 drug and alcohol service Sexual Health Team and advocacy organisations such as Healthwatch.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 7NY

9. Please tell us which theme(s) your project supports:

Children & Young People

Economy, enterprise and jobs

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Safer communities

Sport, play and recreation

Technology & Digital literacy

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2017

Total Income:

£58988.00

Total Expenditure:

£63426.00

Surplus/Deficit for the year:

£-4428.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£10049.00

Why can't you fund this project from your reserves:

We currently run four youth clubs a week together with a free to access counselling service which all rely on our limited funding. We have very restricted reserves that are held for dealing with any emergencies that may arise such as urgent repairs etc.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

| | | | | |
|---------------------------------------|-----------------|-----------------------------|--------------------------|-----------------|
| Total Project cost | | £16606.80 | | |
| Total required from Area Board | | £5000.00 | | |
| Expenditure (Itemised expenditure) | £ | Income (Itemised income) | Tick if income confirmed | £ |
| Youth Workers | 13134.80 | Tuck Shop Sales | | 960.00 |
| Tuck Shop Stock | 672.00 | Healthwatch Wiltshire | | 2000.00 |
| Premises Costs | 2800.00 | Volunteer Youth Workers | | 5544.00 |
| | | Reserves | | 3102.80 |
| Total | £16606.8 | | | £11606.8 |

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The project is aimed at all secondary school aged young people. Our main target will be those attending Melksham Oak however we will be available to those from other schools as we would remain open until 6pm. Our current evening youth clubs are open on Wednesdays for years 7 8 and Thursdays for years 9 and up. Having these additional afternoon sessions will increase the opportunities for young people to come and seek advice. The project will mean there's a far greater opportunity for our skilled youth workers to be able to offer 1-2-1 support and to signpost to relevant partner organisations. This project would offer a unique opportunity to speak with the hard to reach young people from the more disadvantaged areas of our community as well as the wider cohort. It gives them a safe environment they can go and spend time with friends and the youth work team. It will also

present a fantastic opportunity for other agencies to come along and meet with the local young people and be there to offer advice and hear their voice. A great example would be someone from the local policing team who would come down on a regular basis to build a positive relationship with the local young people as opposed to having the one who is only ever seeing the negative side of the young people in the town. Melksham has areas of deprivation and not all young people have ready access to a computer the internet and a printer in their home environment. Part of our offer at the youth cafe will be free access to a computer and the internet. We have seen through our existing work that there is a need for targeted support for those from challenging backgrounds where for many reasons the young person does not get the advice and support at home that others get. We anticipate this project would attract 15 to 25 young people to each session.

14. How will you monitor this?

At each session we will record the number of attendees we have and keep a record of their names. When capturing the voice of the young people we will employ a variety of techniques including film photos and feedback forms and online surveys. However, we will also create the opportunity for young people to give authentic feedback via a third-party youth worker. We will also collect feedback from the other agencies who attend our club to speak to the young people. Where we offer 1-2-1 support to individuals we will maintain case notes using our secure case management system.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We regularly run our own fundraising activities and events to support our services. We would increase the number of events we already run to help support this project as we believe it is an important service for the local community. We will also seek funding from other sources to support the project.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

| | | | | |
|------|----------------------|---------------------------------------------|----------------|----------|
| 3267 | Community Area Grant | Replacement toilets for The Canberra Centre | Young Melksham | £7500.00 |
|------|----------------------|---------------------------------------------|----------------|----------|

Submitted: 07/04/2019 11:13:39

ID: 3267

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£5001+

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Replacement toilets for The Canberra Centre

6. Project summary:

We are updating the toilet facilities at The Canberra Centre in Melksham. The facilities at present are not fit for use as they are out-dated and deteriorating quickly. The toilets are often extremely difficult to flush especially for the young people who use the hall on most week days. The taps are difficult to fully turn off thus leading to water waste. The current facilities limit the way in which the building can be used as well as preventing people from hiring the hall especially in the case of people with disabilities or very young children.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 7NY

9. Please tell us which theme(s) your project supports:

Children & Young People

Safer communities

Sport, play and recreation

Other

If Other (please specify)

The Canberra Centre is a community resource used by groups from across the community

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2017

Total Income:

£58988.00

Total Expenditure:

£63426.00

Surplus/Deficit for the year:

£-4428.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£10049.00

Why can't you fund this project from your reserves:

We currently run four youth clubs a week together with a free to access counselling service which all rely on our limited funding. We have very restricted reserves that are held for dealing with any emergencies that may arise such as urgent repairs etc.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

| | | | | |
|---------------------------------------|------------------|-------------------------------|--------------------------|------------------|
| Total Project cost | | £21594.34 | | |
| Total required from Area Board | | £7500.00 | | |
| Expenditure (Itemised expenditure) | £ | Income (Itemised income) | Tick if income confirmed | £ |
| Contractor for works | 18689.86 | Volunteers | yes | 3000.00 |
| Project Management | 2903.48 | Wessex Water Grant | yes | 1500.00 |
| | | Female of the Species Concert | yes | 2300.00 |
| | | Melksham Area Board | | 7500.00 |
| | | Other Fundraising/Grants | | 3500.00 |
| | | Reseves | | 3793.34 |
| Total | £21593.34 | | | £21593.34 |

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Young Melksham provides a youth service for young people in the Melksham community including those from areas of financial deprivation and low-income households. 10 of residents in the Melksham Community Area live in areas of high deprivation compared to 4 of Wiltshire residents living in some of the most deprived areas

nationally and 13.5 of children and young people under 20 in Melksham Community Area live in low-income families. This is higher than the Wiltshire average of 10.6. The youth club sessions and holiday activities we provide support a wide range of young people in the Melksham Community Area including those who live in low-income households. We run a Membership Assistance scheme for families that would like to send young people to the centre but would struggle with the cost. We especially recognise this can be a challenge for those with several children. Our aim is that no young person should be excluded from attending based on ability to pay. We are updating the toilet facilities at The Canberra Centre in Melksham. The facilities at present are not fit for use as they are out-dated and deteriorating quickly. The toilets are often extremely difficult to flush especially for the young people who use the hall on most week days. The taps are difficult to fully turn off thus leading to water waste. The current facilities limit the way in which the building can be used as well as preventing people from hiring the hall especially in the case of people with disabilities or very young children. The new toilet facilities will be compliant with the Disability Discrimination Act DDA 2005 and current safety standards. We will install one disabled toilet and five unisex cubicles with water saving toilets and replace the current taps with push button taps in order to save water usage. There are currently no baby changing facilities in the hall and the installation of a baby changing unit will provide further opportunities for hiring the hall. We intend to use this grant towards the costs of installing new water saving products in the unisex cubicles. This project will bring our community together by providing better facilities which can be used by a wider range of users including those with young children through the installation of a baby changing unit. The Melksham Seniors Forum are starting a Tea and Talk session at The Canberra Centre on Sunday afternoons with the aim to bring the older and younger generations of Melksham together and provide a space for the older generation to socialise. Through this project we will provide a safer and cleaner space for the hall users. We will also provide a greater environmentally friendly facility for our users by saving water with the installation of water saving toilets and push button taps. At present the taps are difficult to turn off many of our young people leave the taps on and by adding push button taps the water will be rationed thus saving a considerable amount of water. We will also be able to raise awareness of why we have fitted the new facilities and how they save water amongst the some 200 young people we are in contact with each week. A measurable impact will be seen in a reduction to The Canberra Centres water bill due to the water saving facilities having been installed. We also regularly speak to the young people and ask for their feedback about the centre and the activities on offer and they have expressed a need to update the toilets. We also know from potential hall users that one of the reasons why they have not hired the hall is due to the facilities being outdated and not in good working order. This is true of the toilets which have been in place since the 1960s and are therefore not fit for purpose and are not compliant with the latest safety standards or water saving options available. We will replace the separate male and female rooms with five unisex gender-neutral cubicles and one disabled cubicle. We will ask our youth club members and other users who hire the hall for feedback once the new facilities have been installed. We would like to see an increase in people using the hall outside youth club sessions as a result of the new toilet installation. Source Local Deprivation Calculation based on Index of Multiple Deprivation Department for Communities and Local Government 2015. Source Percentage of Children and Young People Under 20 in Low Income Families 2013 HMRC.

14. How will you monitor this?

The new toilets should allow us to increase the rental of the premises thus helping cover the cost of delivering this important community resource. The proposal to undertake these works has come directly from feedback from current users both young people and the wider community and potential users who have seen the condition of the toilets as a challenge to them using the facility. We will continue to listen to feedback from these groups to continue to improve the facility for the whole community.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is a one-off project to update the toilet facilities which will have a long-term impact for the future use of The Canberra Centre. In order to make our charity sustainable we rely on hall hire as an extra income when The Canberra Centre is not being used by our young people. At present potential hall users have been put off by the current poor state of the toilet facilities with toilets that do not flush properly and taps that are not easily turned off. The lack of disability family friendly facilities and a baby changing unit adds to the urgent need for us to install new facilities. The new unisex toilet facilities will have a positive impact for the long-term use of The Canberra Centre by a much wider range of users than at present.

16. Is there anything else you think we should know about the project?

This project is the first significant phase of the refurbishment of The Canberra Centre. Much of the work to refurbish the centre can be done by volunteers and supporters as it is decorating and ground works. However, this is a significant building project and needs to be undertaken by suitable professionals. Other phases of the works will include new fencing for the outdoors grassed areas replacing the windows in the main hall repositioning of the kitchen facilities and provision of a toilet on the first floor to improve access and potentially moving the main entrance of the building closer to the car park. We have not set a time line for these improvement and will undertake them as and when we have been able to raise sufficient funding. The toilets are a priority for us due to the shocking condition that they are currently in.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

| | | | | |
|------|----------------------|---------------------------------------------------|-------------------|----------|
| 3078 | Community Area Grant | Enigma Twirl Team Trailer to perform in Carnivals | Enigma Twirl Team | £1500.00 |
|------|----------------------|---------------------------------------------------|-------------------|----------|

Submitted: 17/10/2018 20:57:53

ID: 3078

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Enigma Twirl Team Trailer to perform in Carnivals

6. Project summary:

The teams trailer that is used during summer and autumn to perform in local carnivals is old unsafe and is now beyond repair. We are applying for help to meet the cost of a new trailer and estimating that this will cost us approximately 3000

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 7NG

9. Please tell us which theme(s) your project supports:

Children & Young People

Festivals, pageants, fetes and fayres

Health, lifestyle and wellbeing

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

01/2019

Total Income:

£8243.09

Total Expenditure:

£6720.41

Surplus/Deficit for the year:

£1522.68

Free reserves currently held:

(money not committed to other projects/operating costs)

£1522.68

Why can't you fund this project from your reserves:

The reserves currently held will be spent on team competition entries garage hire insurance fuel equipment costumes and hall hire within the next few months. Our competition season starts in February.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

| | | | | |
|---------------------------------------|--------------|-------------------------------|--------------------------|--------------|
| Total Project cost | | £3000.00 | | |
| Total required from Area Board | | £1500.00 | | |
| Expenditure (Itemised expenditure) | £ | Income (Itemised income) | Tick if income confirmed | £ |
| New Trailer | 3500.00 | Melksham Without Parish Grant | | 500.00 |
| | | Planned Fundraising Events | | 500.00 |
| | | Individual fundraising | | 500.00 |
| Total | £3500 | | | £1500 |

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Enigma is a Melksham based non-profit organisation that is run by volunteers providing a service to residents in Melksham. Enigma provide experience tuition to children and young people dance gymnastics and baton twirling. The aims of the organisation is to give children and young people the opportunity to build skills such as hand eye co-ordination flexibility motor planning confidence and the ability to be a team player. These skills not only help children stay active and healthy but also gives children life skills that can help with the challenges at school. The new trailer will enable the team members to take part in carnivals for many years to come.

14. How will you monitor this?

We continue to monitor the service we provide to team members by regularly involving them in team meetings and listening to their ideas. They are encouraged to be involved in selecting the opportunities and carnivals that the team are involved in.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The maintenance of our trailer will be supported by fundraising events in the coming years.

16. Is there anything else you think we should know about the project?

We have some fundraising bingo events planned. If we are still short of our target we planned to hold some bric a brac sales.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

| | | | | |
|------|----------------------|-------------------------------------------------------|-------------------------------------------------------|----------|
| 3153 | Community Area Grant | MELKSHAM 800th CHARTER ANNIVERSARY CELEBRATION PLAQUE | Melksham 800th Anniversary Celebration Planning Group | £2150.00 |
|------|----------------------|-------------------------------------------------------|-------------------------------------------------------|----------|

Submitted: 11/01/2019 13:10:55

ID: 3153

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

This is a community project organised by eight local volunteers. Admin support is being provided by Melksham Town Council. The Council has awarded some grant funding towards revenue costs to set up and deliver the project. Applications for other grants and sponsorship from other sources are being sought.

5. Project title?

MELKSHAM 800th CHARTER ANNIVERSARY CELEBRATION PLAQUE

6. Project summary:

To commission a commemorative stone plaque produced by a Melksham stone mason selected from a tender to

celebrate the 800th anniversary of the granting of a charter to hold a weekly market and Michaelmas Fair in Melksham. The plaque will be unveiled on Melksham Town Hall by a VIP supported by an exhibition of relevant work from local schools. BBC Wiltshire Sound wishes to broadcast live from this event. The unveiling launches a weekend of activities to celebrate the Anniversary - including a Town Criers Competition a self-funding medieval banquet and a medieval Fair run by a professional re-enactment organisation.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 7ES

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Festivals, pageants, fetes and fayres

Heritage, history and architecture

Inclusion, diversity and community spirit

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost £4300.00

Total required from Area Board £2150.00

| | | | | |
|---------------------------------------|---|-----------------------------|--------------------------|---|
| Expenditure (Itemised expenditure) | £ | Income (Itemised income) | Tick if income confirmed | £ |
|---------------------------------------|---|-----------------------------|--------------------------|---|

| | | | | |
|------------------------------------|--------------|-----------------------------------|-----|--------------|
| Commissioning commemorative plaque | 3300.00 | donation | yes | 800.00 |
| Crowd control barriers | 720.00 | | | |
| Replica of charter documents | 180.00 | | | |
| Miscellaneous | 100.00 | | | |
| | | grant application/fundraising TBC | | 1350.00 |
| Total | £4300 | | | £2150 |

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Context This year marks the 800th anniversary of the granting in the reign of King Henry 3rd of a Charter to hold a weekly market and an annual Michaelmas Fair in Melksham. Michaelmas falls on the weekend of 27th to 29th September 2019. A group of volunteers from the Melksham community has been established with admin support from Melksham Town Council to undertake the planning management and delivery of a one-off weekend of activities to celebrate this anniversary. The Plaque It is proposed to launch this celebratory weekend by unveiling a permanent commemorative plaque fitted to the outside wall of Melksham Town Hall. After inviting quotes from a number of stonemasons and specialist metal plate manufacturers a Melksham stonemason is being commissioned to carve and install a stone plaque into the front wall of the Town Hall. The plaque will be unveiled on Friday 27th September 2019 by a VIP. Additionally, an exhibition of relevant activities work by children from local schools will be set up in the Town Hall. BBC Wiltshire Sound is interested in broadcasting live from Melksham at the unveiling. Capital cost funding - we estimate that total capital costs for the weekend will be in the region of 4200 - see para 10b. We have applied for grants from various sources for these capital costs including the Area Board and so far have one firm commitment for 800. MTC has provided some funding towards the running costs of the weekend. Other Weekend Activities Friday 27th September a the unveiling of the commemorative plaque on the front of the Town Hall in Melksham Market Place by a VIP b an Exhibition of activities work from local children. Saturday 28th September a Town Criers competition in the Market Place and hopefully self-funding Medieval Banquet held in the Assembly Hall - tickets on sale but possibly allocated on a draw basis if over-subscribed. We plan that any surplus generated from this event will contribute towards meeting other costs for running the weekend. Sunday 29th September A Medieval Fair with jousting and other appropriate activities such as archery falconry demonstrations etc. supported by a variety of craft demonstrations and stalls Benefits - With the exception of the medieval Banquet which will be offered on ticketed basis It is planned that all other activities during the weekend will be open to all and generally be FREE for the public to attend. It should attract residents from Melksham Town and Without Parish Council areas and the surrounding villages and will be actively promoted to attract people from elsewhere in Wiltshire and further afield. Objectives -The objectives of this commemorative weekend is a to raise the profile of Melksham and its surrounding villages b to enhance the heritage of Melksham to encourage tourists and day visitors to the Melksham area to give people a safe fun weekend that is suitable for everyone d to promote the public facilities available throughout the Melksham area e to offer opportunities for local individuals businesses and re-enactment groups to provide activities and attractions f to provide a platform for local organisations to publicise their activities and membership g to generate sufficient income to cover costs for this event. It is anticipated that the historical activities will largely be delivered by experienced specialist re-enactment groups. and will be FREE. Associated capital item costs - we plan to obtain

and display a replica of historical documents associated with the granting of the Charter. We have also been advised that we will need to obtain some crowd control barriers and road signs to display in the Market Square - especially if it is deemed that a road closure order is needed for the unveiling event. As hire charges are expensive we have therefore concluded that purchasing a small number would be necessary - and would propose that they subsequently could be stored by MTC and made available to other groups in the town.

14. How will you monitor this?

Observation of attendance at the unveiling ceremony of the plaque - and indeed at all the other planned events over the weekend - will be the principal means of monitoring interest in the weekend. Subsequently it may be possible to monitor visitor activity in the town through the TIC and local tourism agencies.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The plaque - and indeed the weekend activities - are one off and intended to be self-funding. Some minor cleaning of the plaque will be necessary in the years thereafter and should become part of the routine arrangements for Melksham Town Hall.

16. Is there anything else you think we should know about the project?

The plaque is intended to create a permanent record of the Melkshams celebration of the 800th Anniversary of the granting of at the Charter. It forms - and indeed launches - the commemorative weekend which will have a series of activities each of which is intended to be self-funding. It is not possible at this stage to calculate how much the total cost of the event will be, but it is estimated that in addition to the 4300 for capital costs we will need to provide around 5700 inclusive of VAT to cover revenue costs - around 10000 in total for the weekend.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

| | | | | |
|------|----------------------|----------------|-----------------------|---------|
| 3166 | Community Area Grant | Access Pathway | Melksham Cricket Club | £976.69 |
|------|----------------------|----------------|-----------------------|---------|

Submitted: 18/01/2019 12:40:38

ID: 3166

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Access Pathway

6. Project summary:

We wish to install an access pathway for our users. There is no path at the moment and disabled users parents with buggies have got stuck in the mud. <httpswww.wickes.co.ukMarshalls-Drivegrid-Permeable-Driveway-System-Grid-and-Membrane-Onlyp163035>

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 6ES

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Countryside, environment and nature

Festivals, pageants, fetes and fayres

Food, farming and local markets

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

Other

If Other (please specify)

Parents Disability.

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

11/2018

Total Income:

£6575.32

Total Expenditure:

£8611.91

Surplus/Deficit for the year:

£-2036.59

Free reserves currently held:**(money not committed to other projects/operating costs)**

£5785.72

Why can't you fund this project from your reserves:

We are currently awaiting all our utilities invoices for the year awaiting Wiltshire Council so we are waiting water electric rates insurance £1500 fire checks to be paid and reserved funds accordingly. We have allocated our savings to the relocation and install of our nets system from KGVPF This requires planning applications from Wiltshire Council. We also have our savings put aside for new grounds equipment thus meaning our expenditure will not be so high by bringing the grass cutting fees in house.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

| | | | | |
|------------------------------------------|----------------|-----------------------------|-----------------------------|-----------|
| Total Project cost | | £976.69 | | |
| Total required from Area Board | | £976.69 | | |
| Expenditure (Itemised expenditure) | £ | Income (Itemised income) | Tick if income confirmed | £ |
| Marshalls Drivegrid system | 659.99 | Labour | | 0.00 |
| Chippings York stone | 140.00 | Aggregate | | 0.00 |
| Cement bags x 2 | 14.70 | | | |
| Coping edging stones | 120.00 | | | |
| Builders sand | 42.00 | | | |
| Total | £976.69 | | | £0 |

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Everyone who uses our building will benefit. Most importantly easier for parents with buggies and disability users to have access to the building.

14. How will you monitor this?

By more use of the pavilion as those who visit won't be put off getting muddy on their way in. Ease of access.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We are putting in a system which will allow grids to be added to it at a further point down the line should we need to.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

| | | | | |
|------|----------------------|-----------------------------|-----------------|----------|
| 3215 | Community Area Grant | Short Mat Bowls Club -- New | Short Mat Bowls | £3841.68 |
|------|----------------------|-----------------------------|-----------------|----------|

Submitted: 22/02/2019 13:25:23

ID: 3215

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Short Mat Bowls Club -- New

6. Project summary:

Since the closure of Christie Miller where indoor bowls existed for around 40years there has been no form of indoor bowls in Melksham. We have had many bowlers' express interest and having obtained a venue at Melksham Town Football Club would like to set up a new Short Mat Bowls Club. This sport covers a wide range of ages abilities and provides a meeting point for socialising as well as enjoying the game.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 7GU

9. Please tell us which theme(s) your project supports:

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost £7683.36

Total required from Area Board £3841.68

| Expenditure (Itemised expenditure) | £ | Income (Itemised income) | Tick if income confirmed | £ |
|------------------------------------------|-----------------|-----------------------------|-----------------------------|-----------------|
| Starter Kits x 2 | 2160.00 | Donation | yes | 600.00 |
| Handling frame | 1218.00 | | | |
| Score boards x2 | 190.00 | Other donations | | 2083.36 |
| Buckled tiesx2 | 15.36 | | | |
| Insurance | 70.00 | | | |
| Venue over 10 months | 4000.00 | | | |
| Total | £7653.36 | | | £2683.36 |

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Short Mat Bowls attracts the mature elderly person both genders. Since Christie Miller closed a lot of people have shown great interest in coming along to the new Short Mat Bowls Club which provides a great meeting place as well as a challenging game. People of all ability's handicaps take part and find the socialising a great help to those who especially live alone which was what Christie Miller provided.

14. How will you monitor this?

A register will be kept and generally observe members attending advertise if need be

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

There will be a yearly subscription cost for each member plus game fees refreshment fees raffles. Once the equipment has been bought and Insurance obtained the only ongoing expense will be Cost of hiring venue each week.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

| | | | | |
|------|----------------------|-------------------------|-------------------------|----------|
| 3237 | Community Area Grant | Melksham junior parkrun | Melksham junior parkrun | £1500.00 |
|------|----------------------|-------------------------|-------------------------|----------|

Submitted: 11/03/2019 21:29:28

ID: 3237

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Melksham junior parkrun

6. Project summary:

Junior parkrun provides children aged 4-14 the opportunity to run a free timed 2Km course manned by volunteers. This encourages children to be active fit and healthy and to engage with their families in the local environment. They can track their performance using the weekly results uploaded on the parkrun website. Running outdoors encourages not only fitness but also resilience and has been shown to be beneficial for mental health and well-being. Junior parkruns are an ideal way to support children's entry into the fitness world and begin a lifelong passion for activity.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 7DZ

9. Please tell us which theme(s) your project supports:

Children & Young People

2012 Olympic Legacy

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Safer communities

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

| | | | | |
|---------------------------------------|--------------|-----------------------------|-----------------------------|-----------|
| Total Project cost | | £3000.00 | | |
| Total required from Area Board | | £1500.00 | | |
| Expenditure (Itemised expenditure) | £ | Income (Itemised income) | Tick if income confirmed | £ |
| Equipment | 3000.00 | Our reserves | | 0.00 |
| Total | £3000 | | | £0 |

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The children of Melksham and surrounding areas their families and carers will benefit from making better use of existing Park facilities. This contributes to better health and fitness in addition to better mental welfare of the young people of Melksham.

14. How will you monitor this?

Attendance figures will be used as an indicator of engagement and support from the Melksham community. The

assumption being that greater enjoyment and physical benefits will be represented by increased attendance figures with allowances for typical seasonal variations.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Initial funding is required only for start up. Public donations will be sought out should replacements be required at a later date or if expansion is needed due to a growth in attendance.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

| | | | | |
|------|----------------------|-------------------------------|------------------------|---------|
| 3250 | Community Area Grant | Melksham United Church tables | Melksham United Church | £750.00 |
|------|----------------------|-------------------------------|------------------------|---------|

Submitted: 20/03/2019 15:19:54

ID: 3250

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Melksham United Church tables

6. Project summary:

We are in the process of fitting a new kitchen for which we have sufficient funds but the tables in the hall were bought second-hand in the 1960s and are now very unsafe also we need to refurbish the tea station at the front of the church by replacing the work top and tiles to bring it up to current health and safety standards and improve the appearance for our hirers. These include Multi Faith Forum group for bereaved people toddler group Link Hope Debt and others.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 6JU

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

08/2018

Total Income:

£45739.00

Total Expenditure:

£37714.00

Surplus/Deficit for the year:

£8025.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£0.00

Why can't you fund this project from your reserves:

Reserves are held by Methodist Church central funding without direct access.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

| | | | | |
|---------------------------------------|--------------|-----------------------------|--------------------------|-------------|
| Total Project cost | | £1570.00 | | |
| Total required from Area Board | | £750.00 | | |
| Expenditure (Itemised expenditure) | £ | Income (Itemised income) | Tick if income confirmed | £ |
| work top | 200.00 | Donation | yes | 500.00 |
| edging | 15.00 | Fund Raising | yes | 320.00 |
| tiles | 100.40 | | | |
| adhesives and grout | 34.00 | | | |
| labour | 650.00 | | | |
| tables | 570.60 | | | |
| Total | £1570 | | | £820 |

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

All the above groups mentioned i.e. Multi Faith Friendship Group for bereaved people Link St. Johns Hope Debt Little Gems One Voice AA Towns Women's Guild. These are all regular users plus National Childbirth Trust Daybreak Melksham Council Melksham Without Parish Stonar School who are occasional hirers and other groups who hire on a one-off basis

14. How will you monitor this?

Property Steward

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

No further funding will be required.

16. Is there anything else you think we should know about the project?

The refurbishment of main kitchen and tea bar and tables the total cost of which is approximately 15000.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.